Installation Permission form

Any student, class or group wishing to install art on campus must submit this form and appropriate attachments. See the procedure guide.

Name: ___________________________  Email: ___________________________
Phone/ cell phone: ___________________  ___________________________
Course number (if applicable): _____________
Dates of display: from _______________ to ____________________________
Exact location of installation: ____________________________
Description of materials used:

________________________________________________________________________

________________________________________________________________________

Description of how the piece will be affixed:__________________________________________

________________________________________________________________________

Method of installation + removal:_____________________________________________________

________________________________________________________________________

What are the possible impacts on people who may pass by the installation?

________________________________________________________________________

________________________________________________________________________

How will the area be monitored for safety?

________________________________________________________________________

________________________________________________________________________

Please also attach:

• Photos/drawings of the piece to scale, the location, as well as what the piece will look like when installed
• Information for any signage accompanying the art