SAM FOX SCHOOL OF DESIGN & VISUAL ARTS

Sponsored Activity Form

The University proposal development system does not support pre-award reporting for sponsored activity (Grants, Gifts, or Contracts). The purpose of this form is to provide summary information to the Sam Fox School Dean, Directors, Research, Business, Socially Engaged Practice Office's regarding proposals to be submitted for research and creative activity, co-curricular, curricular, or community-based projects that may anticipate receiving funding. When funding impacts programmatic, co-curricular, or classroom activity, the program chair, dean/director, research, business office's need to approve and or review the preliminary concept *before* any financial or operational commitments are made. If you are pursuing external funding that will come to the Sam Fox School and be managed by the school, a minimum of 10% overhead is required. If no overhead is available from the grantor a Sam Fox School Dean waiver is required and this document will provide justification and approval review. Note that all grant sources from the Sam Fox School or other University sources do not come with overhead, however this form must still be submitted. Please fill out and send to the research office in advance of sponsored activity applications so that approval may be secured from the Sam Fox School Dean if needed. A copy of this document will be provided to Directors and Chairs in the event funding impacts a program area. If you need assistance please contact the research office at 314 935 6826 or evonrohr@wustl.edu.

Principal Investigator: _____

Collaborators if any: _____

Funding source name (specify internal or external): _____

What will the funding (Grant, Gift, Contract) support?

❑ Research ❑ Program ❑ Curriculum ❑ Other (please elaborate) _____

Please briefly describe or attach any additional information that may clarify the activity:

Amount requested: _____

Is cost sharing required? ❑ Yes ❑ No

Cost sharing is if the grantor requires grantee (the school) to match a percentage of the project total, for example 20% and they support the other 80%.

Explain cost sharing need: _____

Are multiple schools or departments involved? ❑ Yes ❑ No

If yes list: _____

Does the project have prior funding? ❑ Yes ❑ No

Where did prior funding originate? _____

Does the project funds originate within SFS or WU? ❑ Yes ❑ No
(For example the CAR or I-CARES grants)

Will SFS receive an allocation from another school or department? ❑ Yes ❑ No

Will space/facilities from the school be needed? ❑ Yes ❑ No

Will technology from the school be needed? ❑ Yes ❑ No

What is the overhead rate? _____

Are you requesting Dean waiver for overhead? ❑ Yes ❑ No

As Faculty/Principal Investigator for this activity, I certify that this information submitted to the Sam Fox School Dean is true, complete, and accurate to the best of my knowledge.

_____
Signature of Faculty/Principal Investigator Date

_____
Signature of Sam Fox School Dean (if waiver is requested) Date

Digital signatures are accepted.