REQUIRED APPLICATION INFORMATION & DEADLINES

All candidates must submit an online application as directed below. The online application is found at samfoxschool.wustl.edu/admissions/graduate. All parts of the application for fall enrollment are due by January 15.

The following application materials may be submitted in stages; we may receive any of the hard-copy items before or after you have started the online application process. All materials must be submitted by the application deadline. No applicant will be considered for admission until all required items have been received by the Office of Graduate Admissions for the Graduate School of Architecture & Urban Design.

1. Completed online application materials:
   * Personal information.
   * A statement of intention of educational and career goals.
   * A resume/curriculum vitae (to include education and employment history, honors, awards, and extracurricular activities).
   * Three letters of recommendation, to be completed by individuals who know the personal and academic qualities of the applicant (preferably—although not necessarily—academic instructors). These three letters must be submitted through the online application process. Please note that, along with other contact information, you will need to provide each recommender’s accurate e-mail address. A fourth recommendation can be included; contact our office with the name and contact information (including e-mail address) for the additional recommender.

2. A non-refundable $75 application fee, either paid online by credit card (preferred), or by check or money order made payable to Washington University.

3. Official transcripts from each college and/or university attended. Photocopies or digital copies can only be accepted when endorsed with an official stamp or seal and an appropriate official signature. Please arrange to have the official transcript(s) submitted in hard-copy form in a sealed envelope, and sent directly to our office; the mailing address is listed on the final page of this instruction sheet.

4. GRE scores (provided by the testing service). To ensure official test score reports arrive as needed, please use our institution code (6929) and department code (4401) when making arrangements with the testing agency.

5. A printed portfolio showing examples of design work or work in the visual arts, organized and presented in a protected format. In addition to the required printed portfolio, you may also submit a digital version of your portfolio. Please see the Portfolio section below for guidelines.

6. A Test for English as a Foreign Language (TOEFL) score or International English Language Testing System (IELTS) score is required if the applicant’s native language is not English. For
non-native English speakers, a minimum TOEFL score of 577 on the paper-based test, 233 on
the computer-based test, or 90 on the Internet-based test is required for admission. An
exception is made for candidates who have studied four years toward a baccalaureate degree in
the United States. To ensure official test score reports arrive as needed, please use our
institution code (6929) and department code (12) when making arrangements with the testing
agency.
*Note: Our faculty realize that sometimes the TOEFL is not available, in which case we are
willing to consider IELTS scores of 7.0 or higher on the 9.0-point IELTS scale.

PORTFOLIO
Instructions for Printed Portfolio
All applicants must submit a printed portfolio mailed directly to our office; the mailing address
is listed on the final page of this instruction sheet. The portfolio is the most important part of the
application to the graduate program. The work presented in the portfolio—whether drawings,
paintings, models, sculpture, photography, furniture, or small construction projects—should be
the best examples of the applicant’s efforts.

1. Applicants who have never studied architecture previously should submit at least 20
examples of work in the visual and constructive arts that demonstrate a potential for
accomplishment in further creative study.
2. All applicants who have pursued formal studies in architecture or landscape architecture must
include examples of their design work related to those areas of pursuit but are also encouraged
to include examples of other artistic endeavors.
3. Portfolios must be presented in a protected format (e.g., pages that are bound, preferably in a
lightweight booklet form, using plastic ring, plastic strip, metal coil, tape, or book binding).
Booklet dimensions are to be no larger than 9” x 12.” Bulky items such as fabricated metal or
wooden boxes or binders are discouraged.
4. The layout of the portfolio pages should be clear, with brief descriptions for each piece or
project.
5. Applicants submitting work done collaboratively, either in school or in the profession, should
clearly indicate the level of their personal contribution.
6. All work should be produced in high-resolution digital images. Original pieces of art
(i.e., actual drawings or paintings) should not be submitted.

Important: A self-addressed stamped envelope (SASE) with adequate postage must be included
when sending the portfolio to ensure its return. Portfolios will not be returned without a SASE.

Instructions for Optional Digital Portfolio
Submission of a digital portfolio as part of your application is optional. Please note, though,
that a digital portfolio submission is not a substitute for a printed portfolio. All applicants must
submit a printed portfolio to our office.

As with the printed portfolio, the work presented in the digital portfolio should be the best
examples of the applicant’s efforts. The digital portfolio must be formatted as follows:

* A single PDF document, with a maximum file size of 20 MB and a maximum resolution of
150 dpi.
* Prepare the file for computer monitor viewing (i.e., horizontal orientation), with text that is
at least 8 points large so that it is legible when viewed full-screen.
* The maximum number of pages you may submit is 25 (note: 2-page spreads count as one
page).
DUAL DEGREE APPLICATIONS
To gain admission to a dual degree program involving another division of the university (e.g., Social Work, Business, or Construction Management), students must submit separate applications to—and gain admission from—both programs. Each program makes admission decisions independently. For more information, including addresses and contacts for the other university divisions, please visit the Sam Fox School website, samfoxschool.wustl.edu.

FINANCIAL AID
In the 2014-2015 academic year, full-time tuition for students in the Graduate School of Architecture & Urban Design at Washington University is $22,740 per semester. The cost of tuition plus living expenses brings fall and spring semester expenses (i.e., a 9-month period) to an estimated total of $68,330.

All students who expect to be reliant on any amount of financial assistance from Washington University to fund their graduate studies must apply for financial aid in January or early February. An application for financial aid will not influence decisions for admission to the Graduate School of Architecture & Urban Design, so there is no penalty for seeking aid. Note that scholarship funding is limited. Priority for scholarships will be given to financial aid applications received on or before February 15.

Financial aid awards are based on separate considerations of academic excellence and financial need. Our policy is to provide aid to as many applicants as possible by distributing awards to more students, rather than concentrating larger awards to fewer students. Applicants to the graduate programs and returning students who submit their financial aid applications after the deadline will reduce their chances for aid and may receive appreciably smaller awards than students who apply on time.

Applying for Financial Aid
Applicants for financial aid who are U.S. citizens or U.S. Permanent Residents must submit the federal government’s Free Application for Federal Student Aid (FAFSA), which can be completed online at www.fafsa.ed.gov. When completing the FAFSA, please include Washington University’s code (002520) in Step 6 of the form to ensure financial data will be received as needed.

Citizens of other countries who do not hold U.S. Permanent Residence status must submit an International Student Application for Graduate Financial Aid. The 2015-2016 form is available for download from the Sam Fox School website at samfoxschool.wustl.edu/node/4123.

Financial Aid Application Deadlines
Applicants for financial aid who plan to enroll in the fall semester must submit their financial aid application form by February 15. All matriculating students must reapply annually for financial aid.
CONTACT INFORMATION
All questions about the application process and financial aid for programs in the Graduate School of Architecture & Urban Design may be addressed to:

Office of Graduate Admissions/Architecture
phone: 1.314.935.6227 or 1.800.295.6227 (within continental United States)
fax: 1.314.935.7656
wuarch@wustl.edu
samfoxschool.wustl.edu

Mailing address:
Office of Graduate Admissions/Architecture
Graduate School of Architecture & Urban Design
Sam Fox School of Design & Visual Arts
Washington University in St. Louis
Campus Box 1079
Givens Hall, Room 105
One Brookings Drive
St. Louis, MO 63130

Washington University encourages and gives full consideration to all applications for admission, financial aid, and employment. The University does not discriminate in access to, or treatment or employment in, its programs and activities on the basis of race, color, age, religion, sex, sexual orientation, gender identity or expression, national origin, veteran status, disability, or genetic information. Inquiries about compliance should be addressed to the University’s Vice Chancellor for Human Resources, Washington University, Campus Box 1184, One Brookings Drive, St. Louis, MO 63130.