

# Installation Permission form

Any student, class or group wishing to install art on campus must submit this form and appropriate attachments. See the procedure guide.

Name: \_\_\_\_\_ Email: \_\_\_\_\_

Phone/ cell phone: \_\_\_\_\_

Course number (if applicable): \_\_\_\_\_

Dates of display: from \_\_\_\_\_ to \_\_\_\_\_

Exact location of installation: \_\_\_\_\_

Description of materials used:

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Description of how the piece will be affixed:

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Method of installation + removal:

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What are the possible impacts on people who may pass by the installation?

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How will the area be monitored for safety?

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Please also attach:

- Photos/drawings of the piece to scale, the location, as well as what the piece will look like when installed
- Information for any signage accompanying the art